

The Practice Stoke Rd Patients Participation Group

4, Stoke Road, Bishops Cleeve, Cheltenham, Gloucestershire, GL52 8RP

Minutes of Meeting held on 1st November 2016 at Stoke Road Surgery

Present:-

PPG Members

Paul Holliday (PH) - Chairman
Peter Badham (PB) - Vice Chairman
John Coopey (JC) - Treasurer
Rose Rawlings (RR) - Secretary
Peggy Dyer (PD)
Maggie Morris (MM)
John Grayson (JG)
Grace Willmore (GW)
Joanna Sakhavi (JS)

Practice Members

Dr Tim Hardwick (TH)
Lester Pygott (LP) – Practice Manager
Jane Tillotson (JT) – Head Receptionist

Welcome

The meeting opened at 7.30pm and PH welcomed and introduced two new members from Cleeve School – Grace Willmore and Joanna Sakhavi. Round the table introductions from all.

A tour of the new building and consulting rooms followed.

Apologies

JM, MA. An apology had also been received from the arranged speaker from P.A.L.S due to family bereavement.

Minutes of last meeting

The minutes of the meeting held on 27th July 2016 were approved by MM and seconded by PH.

Matters arising

There were no matters arising from the previous minutes.

Correspondence

No correspondence had been received in the period since the 27th July.

Report from Sub Groups

a) Health Promotion

PB felt that it was time to promote another health event. Cleeve School are particularly keen for this to happen. LP suggested an event at the surgery to coincide with the launch of the new premises. Various suggestions were made as to how this could be achieved and it was agreed that 17th May would be the earliest possible date and that there was the need for a sub group to concentrate on final details. The inaugural meeting date for the group is Tuesday 15th November at 7.30pm. The sub group suggested were 1 x GP, MM or PD, Amanda Elliott, PB, JC, Amba - HCA and PH. The school nurse was also suggested by JS & GW.

GW and JS suggested that we also write to parents of children at the primary school to gauge interest in holding something for the younger children. PD said that we should not lose sight of the fact that elderly people have health issues as well and should be catered for to a degree at these events.

b) Elderly

PD reported an update on the proposed afternoon teas for elderly people living alone. It is proposed to begin on the second Sunday of each month commencing June 2017. 'Contact the Elderly' will do all the DBS checks for volunteers at their expense. The question was asked of LP whether or not volunteers serving the teas would need to be checked. He was not sure but would find out. Five volunteers are already in place and an article for the next newsletter has been submitted asking for further volunteers. Due to work pressure, the date of this newsletter is not known at this time. There could be some expenses incurred in setting the project up. JC would like a budget on this expenditure for the next meeting.

c) Premises

LP reported that the work is progressing well although is projected at a 4-8 week delay, bringing completion to the end of March. The 1st stage is complete and the 2nd stage should be complete in 4 weeks. The staff are coping extremely well in difficult circumstances. These difficulties are likely to increase when the work inside the front of the building starts. He also said that the builders have been excellent throughout and that everyone, patients included, is accepting the situation as a means to an end. Discussions followed on whom to approach regarding the opening of the new surgery premises – ongoing.

Practice Report

TH started his report with the very sad news that Dr Finlay Robinson had died on Tuesday 25th October. All the Doctors and staff are obviously very upset by this. A book of condolence will be available for patients to sign from the 2nd November. No funeral details are available at this time.

Flu vaccines: There have been longer sessions on three Saturdays and the vaccine has also been offered where necessary during routine appointments.

Nurse Louise Eliasson has left to relocate to Cambridgeshire. She will be replaced at a later date when space allows. Amba has passed her exams to become an H.C.A. and one of the new receptionists has left to train as a Paramedic.

Fundraising

JC has written to several businesses to ask for support. Tesco have responded favourably but they need us to do the collecting. PH questioned if we could do this as we are not a charity but JC responded that it was acceptable on a single day basis inside Tesco premises. PD said that we should explore other avenues also. It was put forward by TH that bag packing on the tills at Tesco was a possibility. Both GW and JS offered to engage in Tesco till bag packing support if that would be appropriate for the Tesco initiated fund raising effort'.

PB suggested that a coffee morning be held. He offered use of the Farmers Arms for this and it was unanimously agreed to be an excellent idea.

Treasurers Report

The balance brought forward from 2015/16 was £420.10. The annual N.A.P.P subscription of £40 has been paid leaving a balance of £380.10.

A.O.B

There being no further business, the meeting closed at 8.50pm.

Dates of next full meetings / All 7.30pm at the Surgery

Tuesday 24th January 2017

Tuesday 28th March 2017 AGM

Additional meetings / All 7.30pm at the Surgery

Tuesday 15th November 2016 Health sub committee

Thursday 11th May. Final meeting prior to health event

Rose Rawlings

Secretary

Dated 2nd November 2016