

The Practice

Stoke Rd Patients Participation Group

4, Stoke Road, Bishops Cleeve, Cheltenham, Gloucestershire, GL52 8RP

Minutes of Meeting held on Tuesday 12th January 2016 at Grangefield School

Present:-

PPG Members

Paul Holliday (PH) - Chairman
John Coopey (JC) - Treasurer
Doreen Dyer (DD) - Secretary
Maggie Morris (MM)
Rose Rawlings (RR)
Marilyn Angell (MA)
Ian Hall (IH)
Shirley Hall (SH)

Practice Members

Lester Pygott (LP) - Practice Manager
Jane Tillotson (JT) - Senior Receptionist

Apologies:- PD,SH, JM, TH

1. Welcome

Paul welcomed everyone to the meeting and introduced 2 new members, Ian and Caroline Shirley Hall. PPG members and surgery staff introduced themselves to IH and SH who then reciprocate by giving a short resume of themselves. PH welcomed everyone.

2. Minutes

The minutes of the last meeting held on 6th October were approved unanimously.

3. Treasurer's Report

Payment of £40 made to NAPP. Current balance is £420.10.

4. Correspondence - DVLA's Guide for Medical Professionals: - Humphrey Field Analyser

This refers to a visual field assessment test for drivers, to assess reaction time and their ability to drive safely. PH asked if the surgery would recommend this test to patients on a voluntary basis. PPG members felt that this is best left to opticians and doctors. Paul has sent email from DVLC to the surgery and Lester will forward this email to the doctors for their response.

5. Report from Sub Groups:

a) Health Promotion – for the benefit of the new members, PB gave an account of past health promotion events, one at the library and also at the Street Fair. He added that the most recent event was at Cleeve Secondary School, targeted at pupils from year 11–13. This was highly successful and attended by approximately 500 pupils. A lot of hard work by Practice staff and PPG members contributed to this success. LP added that there were various tables with information leaflets highlighting various organisations and agencies dealing with health issues such as mental health, smoking, carers' support and help for the elderly. We had very positive feedback from pupils and Ben Slater, the Deputy Headmaster. PB stated that it was a brilliant and innovative event.

Members felt that we should consider holding the next Health Promotion event for men. After discussion, we agreed that a good venue would be the Rugby Club at Newlands Sports Club. PH will contact the club to find out the possibility of holding such an event and the best date/time. The CCG has a bus kitted-out with medical equipment which we might be able to borrow for this event.

b) Elderly Group:

MM reported that PD is doing well after her recent hip replacement operation. Leaflets are being updated currently. An estimate of 600–700 copies will be needed, preferably on yellow paper. LP said that the Surgery will finance this. We thanked the Surgery for their generosity and support.

MM informed members that **Age UK** covers a good range of services, including taking people to and from hospital and will even stay overnight with patients if needed. They are happy to come and talk to us. This year they are focusing on loneliness. We will consider inviting them to future meetings.

c) Premises

LP gave a positive feedback on the premises. Grants have been signed off. They will be talking to the bank next week about the gap in funding. Assuming that we can find the funds, we can go ahead with the extension. Work has to start by end of March. The whole project is expected to take approximately 9 to 12 months.

The Annual Patients' Survey will take place during the last 2 weeks of February. PPG volunteers to do the survey will be greatly appreciated. Please contact Jane with dates that you can cover.

6. AOB

DD suggested that PH send a formal letter/email of thanks to Mike Otter and pass on our best wishes.

AGM

Date: Tuesday 15th March.

Time: 7.30pm.

Venue: Grangefield Primary School.

Note: Decision was made to defer the Annual Patient Meeting until 2017.