

Stoke Rd Surgery

Patients Participation Group

Minutes of PPG meeting held on 6th March.2019 **at Stoke Road Surgery**

Present:-

Maggie Morris (MM)	Chairman	Amanda Elliott (AE)
John Coopey (JC)	Hon. Treasurer	Amber Reynolds (AR)
Rose Rawlings (RR)	Secretary	Sarah Rogers (SR)
Anne Ayrton (AA)		Dr Tim Hardwick (TH)
Rosie Boulton (RB)		Peter Badham (PB)
John Grayson (JG)		

This meeting followed on from the AGM and commenced at 6:20pm

Apologies

Marilyn Angell, Alison Hopton, Peggy Dyer.

Minutes of last meeting

The minutes of last meeting held on 9th January 2019 were approved by MM and signed off.

Matters arising

Public Meeting on April 4th. An agenda for this was provided by JC
Tithe Barn to be visited to plan layout and check PA system. AE & AR to action this.
Teas will be provided by the surgery. AE & AR will deal with this.
Posters have been circulated around Bishop's Cleeve, Woodmancote, Gotherington and Prestbury.
The Surgery will create an advertising board in reception.
A table for leaflets is required. AE will search out Healthy Hearts leaflets.
Patients who have given SMS consent will receive a text message from the surgery.
Following this meeting the PPG will form a sub-committee to arrange other tables and service providers.

Men's Health Event Sunday September 22nd

This will be held at Newlands Rugby Club. It will be attended by Dr Hardwick, Dr Smellie, Dr Whybrew, Dr Archibald and Dr Soden. Nurses will be attending, as will Alex and Dean from Skellian Chiropractice.
There was a short discussion on whether women should be included but it was decided that neither sex would want to hear about gender related problems. This prompted a suggestion by SR of the new title 'Men's Health Matters' and this was agreed.

Kings Head collecting during the Festival

It is too late to book this year. We will have a break this year and the surgery to agree on an item(s) that collected funds can go towards during Festival in 2020.

Information Leaflet

The newly updated information leaflet has been completed, this time on yellow paper and is now available.

PPG Awareness Week June 11-15th

If the information boards are sited there will be a display in the waiting room or an alternative week if not convenient. AE to action.

PPG Meeting in Churchdown - attended by MM and RR

This was for the PPG Network in Gloucestershire. Talks were on the future of the NHS and it gave the opportunity to talk with other PPGs. Q&A session was also included.

MM and JC have met with Cleaveland and Winchcombe PPGs

There will be a network meeting with Winchcombe and Cleavelands PPGs at Stoke Road on March 26th at 2:30pm. MM said that we need to ensure that all attending are able to climb stairs.

National PPG meeting. Saturday June 15th

This is being held at the Chase Hotel, Cheltenham and we have 2 funded places. RR is confirmed as 1 and there is 1 available space to be filled.

Correspondence

Problems in local pharmacy. PB spoke about the issues affecting Badhams and other pharmacies.

Shortage of Pharmacists, forced closures and problems within the pharmaceutical industry.

Invitation from Becky Jarvis to CCG NHS future plans meeting in Brockworth on the 29th/30th March.

Treasurer's Report JC

This report is, in essence, the same as given at the AGM immediately preceding this meeting. A copy of it filed with these minutes, so it was not repeated.

Chairman's Report MM

This report is, in essence, the same as given at the AGM immediately preceding this meeting. A copy of it filed with these minutes, so it was not repeated.

Practice Report AE

New Staff. Nurse Kathryn Ashmore has now joined the staff. She has come from Hatherley surgery and is a 'return to nursing' nurse.

Dr Natalie Grey, a GP Registrar has joined Stoke Road Surgery for 6 months.

Patient Survey. The questionnaire has been updated. Surgery suggest days in either May or June in the waiting room, for PPG members to encourage completion of these forms.

Cluster groups (now known as Networks). Stoke Road Network includes Cleavelands, Winchcombe, Sixways and Leckhampton surgeries. It was noted that Leckhampton have a virtual PPG. They work closely together and all hold improved access clinics that all patients from this Network can attend.

Stoke Road Surgery now has a Facebook page that became 'live' during this meeting. We can now advertise forthcoming PPG events on it.

Premises AE

The soundproof glass for waiting room should be ready within the next two weeks. Information boards will then be sourced. Future aims - Air Conditioning in admin office and the meeting room.

Cupboards and shelves are still being fitted in the clinical rooms.

Elderly Report AA

The Sunday teas continue to be very popular. We now have a listed total of 20 and our average attendance is 13. The clinical staff have reported that patients who are coming to the teas are telling them that they enjoy them very much. 16 continues to be our optimum number for comfort. Some talk of twice a month but of course there would be volunteer problems doing this. Likewise, a 'waiting list is not really feasible given the average age of 89.

Date of next meeting Wednesday 12th June at 6:00pm

There being no further business, the meeting closed at 7.30pm.

Rose Rawlings

Secretary