

STOKE ROAD SURGERY PATIENTS PARTICIPATION GROUP

THE PRACTICE, 4 STOKE ROAD, BISHOPS CLEEVE, CHELTENHAM, GL52 8RP

MINUTES OF THE AGM MEETING HELD ON 28th MARCH 2018 AT STOKE ROAD SURGERY

PRESENT

Meeting commenced at 3pm.

Paul Holliday (PH) Chairman

John Coopey (JC) Treasurer

Maggie Morris (MM) Vice Chairman

Peggy Dyer, Rose Rawlings, Rosie Boulton.

Dr Tim Hardwicke (TH), Amanda Elliot (AE), Amber Reynolds (AR).

APOLOGIES - LP, PB, MA, LC.

AGM and Election of officers

Previous officers stood down and officers were proposed and elected as above.

MINUTES OF THE LAST MEETING

The minutes of the last meeting of 31st January 2018 were approved. There were no matters arising that were not already on the agenda.

Treasurers Report

JC presented a current account balance, with the qualification that the Kings Head Fund Raising event proceeds were about to be banked. PH, on behalf of the committee, thanked the Treasurer for being particularly effective at both book keeping and fund raising. The target budget funding of the additional ECG machine was at the half way point. Further events were outlined for May dates. PH presented to the Committee a draft appreciation notice. AE and AR offered to assist with a final draft for a formal presentation to the Kings Head staff. JC has renewed the £20.00 Lottery Licence.

Elderly Committee Report

PD presented a written report on past and future planned monthly Sunday Tea events for circulation, the next one being in April 2018. TH on behalf of Practice members, expressed warm appreciation of the value of the community enhancing Sunday Tea events, and thanked the PPG with supporting volunteers for the free time. Especially for example, the quality of local cake making. PD also advised that local company Alexander Burn had kindly contributed a £200.00 funding grant. A thankyou letter to Alexander Burn has been sent by the committee.

Newsletter and Website

The Newsletter is still on hold.

AE will arrange for the surgery to update the website with the latest PPG information, including the PPG Sunday Teas, and ECG Machine Fund Raising at The Kings Head.

Practice Report

TH reported the following: Staffing – Alison Busby has left the nursing team for new ventures. The Surgery is in the process of recruiting a new Practice Nurse and more information is to follow. The Reception and Admin team have new staff.

The new extensive consulting room accommodation is providing opportunities for both internal and visiting medical specialists.

There is still a lot of work to be completed – TV in the waiting room, shelves, information boards and pictures in the waiting room.

District Nurses – are no longer based at the Surgery.

CCG Peripheral Cluster Group – Stoke Road Surgery is now part of The Cheltenham Peripheral Cluster Group, and this includes Winchcombe Medical Centre, Greyholme, Seven Posts, and Leckhampton. Each Surgery holds an evening once a week, and occasional Saturday clinics that each peripheral group can access.

AOB

PH commented that the Practice now operates in seamless efficiency, that creates a tranquil atmosphere, and compares well with the previous decade. All agreed that the welcoming and receiving in person by staff at the waiting room entrance is the best possible practice.

A discussion on the telephone answering system concluded that the current system is as patient friendly as it is possible, when under pressure at peak times.

RB reported on attending a Dementia focused event, which proved to be very informative.

PH to contact Newlands Rugby Club to discuss planning an Autumn Men's Health Event.

RB was also pleased to record being nominated for, and successfully winning, a local Young Persons Award, the presentation of which is due in the Spring of this year.

The meeting concluded at 4.15pm.

Date of the Next Meeting

3pm Wednesday 26th September 2018